



CANCELLATION/ADMIN FEES

****Admin fees are due at time of booking****

****Full payment is due a minimum of 10 days before the event****

****Multiple Bookings may arrange monthly payments****

Multiple Bookings- Cancellation Fee

A \$20 administrative fee will be applied to each booking when more than five bookings are cancelled at once.

Multiple Bookings Over 10 Dates

A \$100 non-refundable administrative fee will be applied to bookings spanning more than 10 dates. This fee will be credited toward the total cost of the booking.

Short-Notice Cancellation Fee

Cancellations made less than 10 days before the event will incur a \$20 administrative fee.

7 days' notice of cancellation will result in no reimbursement

High School Weekend Day Rentals

A \$500 non-refundable deposit is required at the time of booking for all full-day weekend rentals for high school events.

**[Rental
Request Form](#)**